

**DECLARATION REGARDING INSURANCE COVER FOR AND
ROADWORTHINESS OF PRIVATE STAFF OWNED VEHICLES USED ON
OFFICIAL MANCHESTER METROPOLITAN UNIVERSITY BUSINESS**

I have checked with my insurers who confirm that I am insured against claims in respect of:

- Bodily injury to or death of third parties including passengers
- Damage to the property of third parties

My insurance cover also provides:

- For use of my vehicle on Manchester Metropolitan University business
- Indemnification of Manchester Metropolitan University against third party claims, including those concerning passengers

I confirm that:

- I shall maintain in my policy of insurance the above requirements for as long as I use my car on official Manchester Metropolitan University business
- I shall not seek recovery from Manchester Metropolitan University any amount I may be called upon to pay as a result of the operation of any excess clause in my policy
- I have a current full driving licence
- Where legally required, I have a valid MOT certificate for my vehicle
- I am free from a medical condition that may impact on my driving and have notified the DVLA of any medical condition or disability which may affect my driving (Further details can be obtained from the Gov.UK website)

I agree to notify Manchester Metropolitan University immediately should any of the above statements change.

Signature..... Name.....

(BLOCK CAPITALS PLEASE)

Department /Unit.....