

Financial and Legal Services

2018/19 Student Support Package (UK Full Time Undergraduate Students)

We have created a £750 per year non-repayable Student Support Package for **new full-time, first year, undergraduate students** to enable access to Higher Education to remain within reach for those who wish to go to University.

Our 2018/19 Student Support Package will award £750 per year of study to every UK undergraduate full-time student with a household income no greater than £25,000.

The £750 package is available for each year of study on a full-time undergraduate and foundation year courses (including integrated Master's, MChem and MEng degree courses) with fees of £9,250.

In order to be eligible for the Manchester Met Student Support Package, you must meet all the following criteria:

- You are a **new Manchester Met student** commencing **year 1** of your full undergraduate degree in the 2018/19 academic year.
- **Foundation year 1 student's** in 2017/18 academic year, **progressing** onto year 1 of your linked degree in 2018/19.
- Your course is **not** externally funded (e.g. through the NHS).
- You have a **household income** of no greater than **£25,000** per year.
- You have applied online to be income assessed by **Student Finance** at <http://www.gov.uk/studentfinance>.
- You have a **UK Student Support Number** (English, Scottish, Welsh and Northern Irish students).

How do I apply?

- All the information we require to assess you for the Student Support Package is received when you apply online to Student Finance for your income assessed maintenance loan.
- When making your application to Student Finance, you must **consent to share your household income** details with Manchester Met. If your parent(s)/guardian/partner has been income assessed to support your application, **they must give their consent to share as well.**
- Please note in order to be in receipt of the Manchester Met Student Support Package, your application with Student Finance **must be** income assessed. Even if you do not want to take out the maximum maintenance loan, you still need to be fully income assessed in order for us to view your household income information.
- If you have already processed your application, please check to ensure consent has been given to share the information with Manchester Met prior to the start of

the academic year. If we cannot view your income, we cannot assess you for the bursary. You can check your online account with Student Finance or for more information Student Finance can be contacted on **0300 1000 612**.

How will I know if I am eligible?

You will receive an email from the Manchester Met Student Support Package team during the first term following your enrolment.

How will I receive my Student Support Package?

If you are staying in Manchester Met halls of residence, we will automatically allocate the credit against your accommodation fees.

If you are staying in an external hall of residence, where the accommodation contract has been arranged by the Manchester Met Student Living (Accommodation) Team, we will automatically arrange to pay the credit to the external hall provider.

For all other students the credit will be loaded onto your **met card**.

You can use your met card at various locations, please check for the latest information at www.mmu.ac.uk/metcard. Updated FAQ's for 2018/19 will be available before the start of term at www.mmu.ac.uk/ask

You will receive the full year 1 allocation of £750 in two stages on or around the dates below:

September start courses:

- **£375 in term 1 – 17th October 2018**
- **£375 in term 2 – 23rd January 2019**

March start courses:

- **£375 in term 1 – 18th April 2019**
- **£375 in term 2 – 10th October 2019**

Additional conditions

- **Your eligibility** for the Student Support Package **may change** during the academic year; for example, if Student Finance re-assesses your household income, or we receive relevant information about prior study resulting in pre 2012/13 fees becoming chargeable. If this should happen, Manchester Met **will notify you as soon as possible**.
- To be eligible to receive the first instalment of your award you must be enrolled and engaging with your course two weeks after the course start date (when 25% of tuition fees charged). To be eligible to receive the second instalment of your award you must be enrolled and engaging with your course on the second day of the second term (when 50% of tuition fees charged).

- Student Support Package payments will **not** be processed retrospectively if your household income is amended or consent to share is approved after the end of the academic year. All Student Support Package payments will only be processed in the academic year they relate to.
- You should be aware that withdrawal/suspension from study may affect your eligibility for the Student Support Package.
- Should you be paid the Student Support Package when you are **not** entitled to it, you **will** be required to repay this to Manchester Met.
- Should you incur any **unpaid debts** to the University, Manchester Met reserves the right to **withhold payment** of any Student Support Package entitlement. Manchester Met will contact you for authorisation to use your Student Support Package entitlement to pay your overdue debt.
- Manchester Met may **hold** your Student Support Package in the event of poor or non-attendance on your course.
- Should you transfer onto a different course your Student Support Package entitlement will be paid in line with the scheme for the relevant academic year.