



2016/17 Student Support Package (UK Part Time Undergraduate Students)

We have created a Manchester Met Student Support Package of up to £750 per year in **tuition fee waivers** for **new, part-time, first year, undergraduate students** to enable access to Higher Education to remain within reach for those who wish to go to University.

The exact amount will depend on the number of credits/units commenced (and charged for) in each year.

In order to be eligible for the Manchester Met Student Support Package, you must meet all the following criteria:

- You are a **new Manchester Met student** commencing **year 1** of a part time **degree** in the 2016/17 academic year or were a new student in 2015/16 commencing a full time foundation year 1 who then progresses onto year 1 of part time degree in 2016/17.
- You have a **student income** of no greater than **£25,000** per year.
- You are paying tuition fees under the new (higher) fee regime of £750 per 10 credit unit in 2016/17.
- Your course of study is **not** externally funded (e.g. through the NHS).
- You have a **UK Student Support Number** (English, Scottish, Welsh and Northern Irish students).
- You are not on a top up course.

How do I apply?

- You must complete an application form to be income assessed by Manchester Met Student Financial Support Team **after your enrolment**.

See <http://www.mmu.ac.uk/studentfinance> or email studentfinance@mmu.ac.uk for more information.

- Manchester Met will notify you by email during the first term after your enrolment to confirm whether or not you are eligible once your income details have been verified.

How much will my fee waiver be?

The amount of fee waiver you will be eligible for will depend on how many credits you are enrolled on (and have been charged for) in each academic year.

Allocations:

30 Credits £250

60 Credits £500

90 Credits £750

How will my fee waiver be processed?

Your fee waiver will be processed during your **final term** of the academic year.

Additional conditions

- **Your eligibility** for the Student Support Package **may change** during the academic year; for example, if we receive relevant information about prior study resulting in pre 2012/13 fees becoming chargeable. If this should happen, Manchester Met **will notify you as soon as possible**.
- You must be enrolled and engaging with your course on **each instalment date** to be entitled to the full amount of the Student Support Package.
- Student Support Package payments will **not** be processed retrospectively if your student income is amended. All Student Support Package payments will only be processed in the academic year they relate to.
- You should be aware that withdrawal/suspension from study may affect your eligibility for the Student Support Package.
- Should you be paid the Student Support Package when you are **not** entitled to it, you **will** be required to repay this to Manchester Met.
- Should you incur any **unpaid debts** to the University, Manchester Met reserves the right to **withhold payment** of any Student Support Package entitlement. Manchester Met will contact you for authorisation to use your Student Support Package entitlement to pay your overdue debt.
- Manchester Met may **hold** your Student Support Package in the event of poor or non-attendance on your course.