



2016/17 Student Support Package (UK Full Time Undergraduate Students)

We have created a £1,000 per year non-repayable Student Support Package for **new full-time, first year, undergraduate students** to enable access to Higher Education to remain within reach for those who wish to go to University.

Our 2016/17 Student Support Package will award £1,000 per year of study to every UK undergraduate full-time student with a household income no greater than £25,000.

The £1000 package is available for each year of study on a full-time undergraduate course (including integrated Master's, MChem and MEng degree courses) with fees of £9,000 and all new foundation year courses with fees of £6,000.

In order to be eligible for the Manchester Met Student Support Package, you must meet all the following criteria:

- You are a **new Manchester Met student** commencing **year 1** of your full undergraduate degree in the 2016/17 academic year or were a **new foundation year student** in 2015/16 academic year, **progressing** onto year 1 of your linked degree in 2016/17.
- You are paying tuition fees under the **new tuition fee regime** - £9,000 or you are a new student commencing a foundation year and paying fees of £6,000 in 2016/17.
- Your course of study is **not** externally funded (e.g. through the NHS).
- You have a **household income** of no greater than **£25,000** per year.
- You have applied online to be income assessed by **Student Finance** at <http://www.gov.uk/studentfinance>.
- You have a **UK Student Support Number** (English, Scottish, Welsh and Northern Irish students).
- You are not on a top up course.

How do I apply?

- All the information we require to assess you for the Student Support Package is received when you apply online to Student Finance for your tuition fee loan or maintenance.
- When making your application to Student Finance, you must **consent to share your household income** details with Manchester Met. If your

parent(s)/guardian/partner has been income assessed to support your application, **they must give their consent to share as well.**

- If you have already processed your application, please check to ensure consent has been given to share the information with Manchester Met prior to the start of the academic year. If we cannot view your income, we cannot assess you for the bursary. You can check your online account with Student Finance or for more information Student Finance can be contacted on **0300 1000612**.

How will I know if I am eligible?

You will receive an email from the Manchester Met Student Support Package team during the first term following your enrolment.

How will I receive my Student Support Package?

If you are staying in Manchester Met halls of residence, we will automatically allocate the credit against your accommodation fees.

If you are staying in an external hall of residence, where the accommodation contract has been arranged by the Manchester Met Student Living (Accommodation) Team, we will automatically arrange to pay the credit to the external hall provider.

For all other students the credit will be loaded onto your **met card**.

You can use your met card at various locations, please check for the latest information at www.mmu.ac.uk/metcard. Updated FAQ's for 2016/17 will be available before the start of term at www.mmu.ac.uk/ask

You will receive the full year 1 allocation of £1,000 in two stages as follows:

- **£500 in term 1 – 18th October 2016**
- **£500 in term 2 – 23rd January 2017**

Additional financial support of £1,000 top up onto **met cards** (50% in October and January) will also be in place for similarly eligible students who continue to progress each academic year on their full time study paying the full rate of tuition fees.

Additional conditions

- **Your eligibility** for the Student Support Package **may change** during the academic year; for example, if Student Finance re-assesses your household income, or we receive relevant information about prior study resulting in pre 2012/13 fees becoming chargeable. If this should happen, Manchester Met **will notify you as soon as possible**.
- You must be enrolled and engaging with your course on **each instalment date** to be entitled to the full amount of the Student Support Package.

- Student Support Package payments will **not** be processed retrospectively if your household income is amended or consent to share is approved after the end of the academic year. All Student Support Package payments will only be processed in the academic year they relate too.
- You should be aware that withdrawal/suspension from study may affect your eligibility for the Student Support Package.
- Should you be paid the Student Support Package when you are **not** entitled to it, you **will** be required to repay this to Manchester Met.
- Should you incur any **unpaid debts** to the University, Manchester Met reserves the right to **withhold payment** of any Student Support Package entitlement. Manchester Met will contact you for authorisation to use your Student Support Package entitlement to pay your overdue debt.
- Manchester Met may **hold** your Student Support Package in the event of poor or non-attendance on your course.