

Part 1 – General Information for MMU Outbound Mobility Students:

1. Before you start an overseas exchange placement, you must ensure that:
 - You have **submitted the relevant application forms** and have had your exchange placement **approved** by the **Student Mobility team** (MMU International); and
 - Your exchange placement **is supported by your Academic Department**.
2. You should contact exchanges@mmu.ac.uk **immediately** if any of the following circumstances apply:
 - You **change the original agreed duration of the mobility placement** (i.e. you arrange to spend a longer time on your exchange than you originally agreed, or you decide to return home early).
 - You decide **not to start** a mobility placement that has previously been approved.
3. The tuition fees you will be charged will depend on your **student status** (Home/EU/Overseas etc.), the **type of course** you are enrolled on, and the **duration** of your mobility placement.
4. If you would like further information about **tuition fees**, please contact a member of the Student Billings team at tuitionfeengq@mmu.ac.uk.

Part 2 – Tuition Fees for MMU Outbound Mobility Students:

The fee information in this section **only** applies to you if you are undertaking an approved **Erasmus (study or work) or Worldwide study** mobility placement.

- If you are planning to undertake **any other overseas study or work placement**, you should first seek advice from your departmental exchange co-ordinator and/or MMU International Student Mobility team (exchanges@mmu.ac.uk).

The fee information in this section is applicable to **undergraduate students only**. If you are a student on a **taught postgraduate course**, and have been permitted to undertake an agreed Erasmus or worldwide study mobility placement, please contact the Student Billings team at tuitionfeengq@mmu.ac.uk for fee information.

Tuition Fee Information for Home/EU students

The fee information below applies to **full time UK/EU undergraduate students** who commenced their course **on or after September 2012**, and are ordinarily paying **the higher fee regime (tuition fees £9000)**.

If you started your course **before September 2012** and are paying tuition fees under the **pre-2012 variable fee regime**, please contact a member of the Student Billings team for fee information.

Tuition fees will depend on both the number of weeks spent on mobility placement, and the number of weeks spent in attendance at MMU.

Less than 10 weeks on exchange AND 10 weeks or more in attendance at MMU:

Full tuition fees

10 weeks or more on exchange AND 10 weeks or more in attendance at MMU:

Full tuition fees (£9000)

10 weeks or more on exchange AND less than 10 weeks in attendance at MMU:

15% tuition fees (£1350)

Tuition Fee Information for Overseas and Channel Island students

Students classed as **Overseas or Channel Island** status for the purposes of tuition fees, and who are spending **all or part of the academic year** on an **agreed mobility placement**, will be charged fees as follows:

Less than 10 weeks on exchange AND 10 weeks or more in attendance at MMU:

Full tuition fees

10 weeks or more on exchange AND 10 weeks or more in attendance at MMU:

Full tuition fees

10 weeks or more on exchange AND less than 10 weeks in attendance at MMU:

50% tuition fees

Part 3 - Advice for students on Undergraduate Sandwich courses/Placement year/Erasmus Work Placements.

If you are enrolled on a **4 year sandwich degree** and you intend to spend **Year 3** on a **Erasmus work placement**, you will be charged the university placement tuition fee. The placement fee is **£680** in 2016/17.

If you are enrolled on **4 year Languages degrees**, where **Year 3** is spent in the country of the language studied and are eligible to undertake approved **Erasmus Work or Study** placements, you will be charged the university placement tuition fee of **£680** in 2016/17.

If you are enrolled on a **4 year Exchanges degree with an element of study in Europe, Australia or North America** in **Year 3**, you will also be charged the university placement tuition fee of **£680** in 2016/17.

Erasmus work placement Home fee status students with household income up to and including £25,000 may be eligible for an MMU employability fee waiver of £680 to cover their fees whilst out on placement. More information on this will be available prior to your enrolment for the 2016/17 academic session at <https://www2.finance.mmu.ac.uk/students.cfm>

Part 4 – General Information for Inbound Exchange Students

Erasmus/Worldwide: If you are attending MMU on an agreed **Erasmus or Worldwide** mobility programme, you will pay any tuition fees due to your **home institution**. **No tuition fees will be payable to MMU.**

Study Abroad: If you are attending MMU as a **‘Study Abroad’** student, your MMU host department will agree tuition fees either with your home institution, or with you directly. **Your Study Abroad offer letter from MMU will confirm your tuition fees.**

Any tuition fees will be payable in accordance with the usual MMU Regulations for the Payment of University Fees which students are required to read and agree to prior to enrolment on their course of study (see <https://www2.finance.mmu.ac.uk/students.cfm>).

Part 5 – Useful Contacts

MMU International Mobility Team

<http://www2.mmu.ac.uk/international/exchange-and-study-abroad/>

British Council – Erasmus Funding

<https://www.britishcouncil.org/study-work-create/opportunity/study-abroad/erasmus>

Student Finance – Travel Grants (Outbound Undergraduate Home Students)

<https://www.gov.uk/travel-grants-students-england>