

Financial and Legal Services



Manchester
Metropolitan
University

2016/17 Manchester Met Institutional Bursary (Pre-2012 UK Full Time Undergraduate Students)

If you commenced full time, undergraduate study at **Manchester Met** before September 2012, are continuing in 2016/17, and have a **household income no greater than £40,000 per year**, you **may** be eligible for the **Manchester Met Institutional Bursary**.

Depending on your household income, you could receive a bursary of up to **£1,025**.

In order to be eligible for the Manchester Met Institutional Bursary, you must meet all the following criteria:

- You are a **returning Manchester Met full-time, undergraduate student** who started Higher Education **after September 2008 but before September 2012**.
- You have a **household income** no greater than **£40,000** per year.
- You are paying **full-time undergraduate tuition fees** of **£3,465** in academic year **2016/17**.
- You have a **UK Student Support Number** (English, Scottish, Welsh and Northern Irish students).

How do I apply?

- All the information we require to assess you for the Manchester Met Institutional Bursary is covered when you apply online to Student Finance for your tuition fee loan or maintenance.
- When making your application to Student Finance, you must **consent to share your household income** details with Manchester Met. If your parent(s)/guardian/partner has been income assessed to support your application, **they must give their consent to share as well**.
- If you have already processed your application, please check to ensure consent has been given to share the information with Manchester Met prior to the start of the academic year. If we cannot view your income, we cannot assess you for the bursary. You can check your online account with Student Finance or for more information Student Finance can be contacted on **0300 1000612**.
- If you are eligible, Student Finance will notify you by letter on, Manchester Met's behalf, within the first term after your enrolment.

How much will my bursary be?

Household income:

No greater than £21,000 per year: **£1,025**

Above £21,000 and no greater than £40,000 per year: **£ 475**

How will my bursary be paid?

Payment will be made in **one instalment** on, or around, the 17th February 2017 directly into your bank account via Student Finance.

Additional conditions

- **Your eligibility** for the bursary **may change** during the academic year; for example, if Student Finance re-assesses your household income, or we receive relevant information about prior study resulting in post 2012/13 fees becoming chargeable. If this should happen, Manchester Met **will notify you as soon as possible**.
- You must be enrolled and engaging with your course on **each instalment date** to be entitled to the full amount.
- Bursary payments will not be processed retrospectively if your household income is amended or consent to to share is approved after the end of the academic year. All bursary payments will only be processed in the academic year they relate too.
- You should be aware that withdrawal/suspension from study may affect your eligibility for the bursary.
- Should you be paid a bursary which you are **not** entitled to, you **will** be required to repay this to Manchester Met.
- Should you incur any **unpaid debts** to the University, Manchester Met reserves the right to **withhold payment** of any bursary entitlement up to the statutory minimum amount of £347. Manchester Met will contact you for authorisation to use your bursary entitlement to pay your overdue debt.
- Manchester Met may **hold** your bursary in the event of poor or non-attendance on your course.